



## Guaranty Verification Addendum to Lease Agreement & Privacy Policy Acknowledgement

Please return this form NOTARIZED to our office as soon as possible. This is an essential part of the lease and must be received to have an executed contract. Mail original to:

**2417 Leon Street Austin, Texas 78705**  
**Office: 512.499.0001 Fax: 512.481.0145**  
**Website: www.kpaustin.com**

In association with the Lease Contract Guaranty dated \_\_\_\_\_ for the property at \_\_\_\_\_ and for the occupant named \_\_\_\_\_.

I submit this verification of signature and agree to the terms outlined within the accompanying, original TAA Lease Contract Guaranty with my information, signature and notary below.

Guarantor's Signature \_\_\_\_\_

Guarantor's Email \_\_\_\_\_

Social Security # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Driver's License # \_\_\_\_\_ State \_\_\_\_\_

Date of Birth \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Telephone # H \_\_\_\_\_

Telephone # W \_\_\_\_\_

Employer \_\_\_\_\_

STATE OF \_\_\_\_\_ COUNTY OF \_\_\_\_\_

This instrument was acknowledged before me on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by \_\_\_\_\_.

Notary Public \_\_\_\_\_ Typed or  
Printed \_\_\_\_\_ Commission Expires \_\_\_\_\_



**PRIVACY POLICY**

We are dedicated to protecting the privacy of your personal information, including your Social Security or other governmental identification numbers. We have adopted a privacy policy to help ensure that your information is kept secure. We follow all federal and state laws regarding the protection of your personal information.

**How information is collected:** You will be furnishing some of your personal information (such as your Social Security or other governmental identification numbers) at the time you apply to rent from us. This information will be on the rental application, guarantor forms, or other documents that you provide to us or to an apartment locator service.

**How and when information is used:** We may use this information in the process of verifying statements made on your rental application, such as your rental, credit, and employment history. We may use the information when reviewing any lease renewal. We may also use it to assist us in obtaining payment from you for any money you may owe us in the future.

**How the information is protected and who has access:** Only authorized persons will have access to your Social Security or other governmental identification number. We keep all documents containing this information in a secure area, accessible only by authorized persons. We limit access to electronic versions of the information to authorized persons only.

**How the information is disposed of:** After we no longer need your Social Security or other governmental identification numbers, we will store or destroy the information in a manner that ensures that no unauthorized person will have access to it.

**Locator/Agent services:** If you found us through a locator service or a agent, please be aware that locator services or agents are independent contractors and are not our employees, even though they may initially process rental applications and fill out lease forms. You should require any locator services or agents you use to furnish you their privacy policies as well.

Acknowledged on \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_

\_\_\_\_\_  
Guaranty

\_\_\_\_\_  
Guaranty